



POSITIVE FUTURES

ACHIEVING DREAMS. TRANSFORMING LIVES.

Name of Policy:	Smoke Free Policy		
Lead Person:	Corporate Services Director		
Next Review Date:	23.06.26		
Change Record			
Issue Date	Nature of Change	Ratified by	Date ratified
28.02.07	First issue	SMT	
28.02.08	No changes	SMT	
30.04.12	New policy format; more detail on the Smoking (NI) Order 2006 including the legal implications of breaches of the Order and withdrawal of Smoking Agreements	SMT	17.04.12
19.12.18	Change in structure of policy; integration of position on use of vaporisers or other nicotine containing products (NCPs); clarification on position of staff smoking in the houses of people we support based on clause in HSC Trust contracts, on position of person we support smoking in Motability car, and on position of visitors smoking in Positive Futures' workplaces	Directors	15.08.17
08.02.19	Clarification that, for the purposes of this policy, banned nicotine containing products (NCPs) do not include smoking cessation products e.g. patches, gum and sprays	Directors	05.02.19
09.04.20	Definition of smoking updated; section 2.1 updated to reflect hazard associated with products such as hairsprays and emollient creams and to reflect second-hand smoke risk	Directors	17.02.20
19.10.20	Remit extended to Residential Children's Services	ED	14.10.20
26.06.23	Separation of policy and procedure	Directors	06.06.23

Smoke Free Policy

Aim

To:

- Promote health and wellbeing for everyone
- Promote a smoke free environment
- Ensure compliance with legal, regulatory and contractual requirements.

Policy Statement

We are committed to promoting the health and wellbeing of everyone.

Smoking and vaping are not permitted in any Positive Futures' premises to provide a safe and healthy work environment for all staff and volunteers.

Smoking is defined as the “*act of lighting, smoking or carrying a lighted or smouldering cigar, cigarette or pipe of any kind.*”

Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars.¹

We will:

- Promote the health and wellbeing of everyone
- Share health risks of smoking with people we support, staff and volunteers (and signpost support to stop smoking)
- Implement measures to manage and reduce the risks associated with smoking
- Comply with all smoke free legislation, specifically the Smoking (NI) Order 2006, regulatory and contractual requirements
- Where people we support choose to smoke in their home, minimise the risks of second-hand smoke for others.

¹ For the purpose of this policy, banned Nicotine Containing Products (NCPs) do not include smoking cessation products e.g. patches, gum and sprays.

Who the Policy applies to

All staff	✓
Volunteers	✓
Trustees	✓
Contractors	✓

Related Documents

Procedures
<ul style="list-style-type: none"> • Smoke Free Procedure

Guidance
<ul style="list-style-type: none"> • Smoke Free Policy Easy Read Information

Management Briefings

Forms/Templates
<ul style="list-style-type: none"> • Smoke Free PHA poster • Smoke Free Want2Stop poster • Smoke Free Want2Stop quit plan

How has this Policy been informed by staff, volunteers and the people we support?

People we support	To be discussed at next Advisory Board
JCC / Staff	To be discussed at next JCC
Departmental / Operational Managers	✓
Directors	✓
Other (please list)	✓ External Health and Safety Consultant